**Waterford Public Library**

117 Third Street, Waterford, NY

Board of Trustees Meeting Minutes of August 11, 2020

**Attendees:**

Director: Tim McDonough

Trustees: Joanne McLeod, Chris Connell, Barry Walsh, James Formosa.

Board President, Christine Connell, called the meeting to order at 5:02pm

**Minutes:**

Motion to approve amended minutes of the July 21 Board Meeting by Joanne McLeod, seconded by Barry Walsh.

**Financials Reviewed:**

**B**alance Sheet and Budget VS Actual Reports were reviewed. Motion to approve by Barry Walsh, seconded by Chris Connell

* General Ledger – Motion to approve by Joanne McLeod, seconded by Barry Walsh

Citizens Operating Fund, balance on July 31, 2020 = $8308.73 plus PPP Loan $1354.53

Expenditures TOTAL = $18,673.65

G/L Approved with a Motion by Joanne McLeod and seconded by Barry Walsh

* Unpaid Bills Report for July and August approved for payment, motion by Chris Connell, seconded by Joanne McLeod

**Directors Report:**

* People are using the curbside pickup service, but there continues to be a decline in circulation/usage inside Library. Our experience seems to be similar to those of other SALS libraries. Director McDonough expressed his opinion that curbside service is here to stay.
* Updated air circulation system installed (cost $1300); a second filter was installed July 17 by Mohawk Heating.
* Director McDonough and James Formosa will meet with Bulmer in the fall.
* Field Goods delivery will be on Tuesdays instead of Thursdays

**Old Business**

* It is expected that a ruling will be made by WHUFSD to determine the amount of Library’s portion of Momentive settlement.
* To encourage remote users without Internet access at home, the library will participate in T-Mobile Hotspot Program. 3 units have been received. A written policy draft will be available for discussion at the next Board meeting.
* Two new computers for circulation system are back-ordered.

New Business:

There was discussion about the leaking roof situation in the children’s area and office. Look into getting estimates for replacement and what material can be used to keep historic integrity of the building.

Discussion about SALS construction grant monies availability.

**Public Comment**

There was no public comment

**Adjournment**

A motion to adjourn made by James Formosa, seconded by Barry Walsh. Meeting adjourned at 5:57pm.

Next regular monthly meeting will take place on Tuesday, September 8, 2020 at 6pm

Respectfully submitted, Joanne McLeod