**Waterford Public Library**

117 Third Street, Waterford, NY

Board of Trustees Meeting Minutes of June 7,2021

**Attendees:**

Director: Tim McDonough

Trustees: Chris Connell, Barry Walsh, James Formosa, absent: Joanne McLeod

President Chris Connell called the meeting to order at 6:03

**Minutes:**

Motion to approve minutes of the May 11, 2021 Board Meeting made by B. Walsh, seconded by J Formosa

**Financials Reviewed:**

 **B**alance Sheet and Budget VS Actual Reports were reviewed:

* General Ledger – Citizens Operating Fund balance on April 30, 2021 was $4238.08.
* Expenditures TOTAL = $36,691.29. Motion made by J.Formosa to approve General Ledger, seconded by B.Walsh
* Review and approval for payment of warrants. Motion made by C.Connell, seconded by J.Formosa.
* James Formosa asked about forgiveness status of PPP loan. Treasurer Lin Morin to follow up with Citizen’s Bank

**Director’s Report:**

* May circulation totals 1311. Only increases were in e-books and Kanopy
* Bullet Aid requests in the amount of $4000 to underwrite costs of Farm2Libraries and Chromebooks were sent to Senator Daphne Jordan (declined) and to Assemblyman John MacDonald (reply pending).
* A motion to approve Director’s report made by C.Connell, seconded by J.Formosa

**Old Business**:

* Proposed 2021 Budget was approved by voters of WHUFSD. Of 62 total ballots, 59 approved (95% approval). Two new trustees elected, Elizabeth Callaghan (59 votes) to a five-year term and Francis Hogan (55 votes) to a three-year term.
* Tax Settlement with WHUFSD to repay the library portion of the Momentive Tax Certiorari in the total amount of $80,441.98 over four years was approved, with initial double payment of $32,177 to be paid to WHUFSD in 2021. Motion by J.Formosa, seconded by C.Connell. Actual payment agreement to be drafted by library attorney, Bob Schofield.
* Staffing model with the addition of a Community Support Position discussed. C.Connell to Albany Public Library to inquire how this position is currently working out, and contact HVCC re:internship

**New Business**:

* C.Connell to attend Waterford Community Garden meeting and talk about Farm2Libraries program
* Board approved purchases up to $750 for refrigerator and shelving for the Farm2Libraries program. Motion by C.Connell, seconded by J.Formosa
* Discussion of adding Juneteenth to library official holiday tabled to future meeting.
* Children’s Librarian is planning Summer Reading Program. Sign-ups can be either in person or on-line. Storywalk installations will be in Clement Park and in the village park.
* Roof repair - C.Connell contacting Historic Albany Foundation for a list of contracting firms to assess extent of needed repairs.

**Public Comment**

 No public comment

**Adjournment**

A motion to adjourn was made by J.Formosa, seconded by C.Connell. Meeting adjourned at 7:30. Next regular monthly meeting will take place on Tuesday, **July 13, 2021** at **6:00pm**

Respectfully submitted,

Christine Connell