**Waterford Public Library**

117 Third Street, Waterford, NY

Board of Trustees Meeting Minutes of May 10, 2022

**Attendees:**

Director: Tim McDonough

Trustees present: Chris Connell, Barry Walsh, James Formosa (via telecom), Liz Callaghan

Absent: Francis Hogan.

Library Staff: Lin Morin, bookkeeper/treasurer

President Chris Connell called the meeting to order at 6:00 pm.

**Bookkeepers Report**

* Chris will need receipts for everything that was purchased for the COVID relief grant. Lin said that everything was coded.
* There was a discussion about naming some accounts differently, possibly having sub-titles under “contractual.”

**Minutes:**

Minutes were reviewed – there were no corrections, additions or deletions. Motion to approve the minutes was made by Barry, seconded by Chris. All in favor.

**Financials Reviewed:**

* Balance Sheet - Citizens Operating Fund balance on April 30, 2022 was $6,498.85
* Total expenditures for April were $17,988,74. Motion made to approve the General Ledger was made by Liz and seconded by James. All in favor.
* Review and approval for payment of warrants – motion to approve made by James, seconded by Liz. All in favor.

**Director’s Report:**

* Disappointing start to the second quarter.
* Meetings: SHPO Construction grant webinar; Hoopla; Director’s Council.
* Mohawk Heating HVAC recommendations.
* Waterford Museum using our display cabinet May/June advertising museum events.
* Tara King will be at a library table at Farmers Market on first and fourth Sundays of the month.
* Motion to accept the Director’s Report was made by Chris and seconded by Barry.

**Old Business:**

* Saratoga County non-profit grants application – should know by end of month
* Davies Office project - Tim met with new rep on April 18th, project will most likely be pushed back a few months.
* All trustees need to complete their on-line sexual harassment training by June 1st.
* Motion to pay Butler, Rowland and Mays for their analysis was made by James and seconded by Chris. All in favor.

**New Business:**

* SALS Challenge Grant – Tim gave the check for $4,660 to Lin Morin, bookkeeper.
* Grants database – Candid.org, Chris will look into it and see if it is worthwhile.
* SALS Annual Business Meeting - SALS Annual Business Meeting will be held virtually on Monday, May 17, 2022 at 7pm, accessible via their website
* Replacement of children’s furnace. Additional information is needed.

**Public Comment:**

NONE

Next meeting will be held on June 14, 2022 at 6:00. Motion to adjourn was made by Chris at 7:15, seconded by James.

Respectfully submitted,

Liz Callaghan, Board of Trustees Secretary

Ideas for backpacks

Children (and crafts) around the world –

Measuring – tape measure, how tall are you? How many feet long is your bed? Who is the tallest person in your family? Find a space where you can measure on the wall how tall you are. Mark the date next to it. Measure yourself each year at the same place. Use different color marker for each sibling.

Watch the second hand on a clock - How many seconds in a minute? How