**Waterford Public Library**

117 Third Street, Waterford, NY

Board of Trustees Meeting Minutes of February 14, 2023

**Attendees:**

Director: Tim McDonough

Trustees present: Chris Connell, Liz Callaghan, Francis Hogan

Absent: James Formosa

Guest: Kait Ricci, Richard Wohnsen

President Chris Connell called the meeting to order at 5:58 pm.

Kaitlin Ricci requested that the Library become a sponsor of the Waterford Girls Softball League at a cost of $250. There will be a softball Registration Day at the Library on Saturday, March 4th from 10:00 to 2:00.

**Minutes:**

Minutes were reviewed – there were no corrections, additions or deletions. Motion to approve the minutes was made by Chris Connell and seconded by Francis Hogan. All in favor, none opposed.

**Financials Reviewed:**

* Balance Sheet - Citizens Operating Fund balance on January 31, 2022, was $3,489.60.
* Total expenditures for January were $21,614.70. Motion to approve General Ledger was made by Chris Connell, seconded by Francis Hogan - all in favor, none opposed.
* Review and approval for payment of January 2023 warrants – motion to approve was made by Liz Callaghan, seconded by Francis Hogan - all in favor, none opposed.

**Director’s Report:**

* Report handed out by Director Tim McDonough and reviewed.
* Motion to accept the Director’s Report was made by Francis Hogan and seconded by Liz Callaghan – all in favor, none opposed.

**Old Business:**

* Capital Roots is now delivering on Tuesday instead of Wednesday
* Programming – Phil Bayly on February 25, Celtic Concert on March 4.
* Board Retreat – tabled.

**New Business:**

* Annual Report – due to SALS by March 1.
* Museum passes – Clark Museum provided one. A pass is generally for 2 adults and 2 children. Cost of two passes to the Slater is $130; one pass for Mass Moca is $250; one pass for Hildene is $100. Motion was made by Chris Connell to approve $480 for passes to Slater, Mass Moca and Hildene. Motion was seconded by Francis Hogan. All approved, none opposed. Director Tim McDonough will look into the cost of a MiSci Schenectady pass.
* Purchase of book cart will be reinvestigated.
* Motion was made by Liz Callaghan to approve a one-year purchase for $650 of NewsBank, which will provide library patrons with online access to local and national news and includes "HeritageHub," a collection of obituaries and death notices for in-depth genealogical research. Motion was seconded by Francis Hogan – all in favor, none opposed.
* Indoor garden program – tabled.

**Public Comment:**

* none

The next meeting will be held on March 14, 2023 at 6:00.

Respectfully submitted,

Liz Callaghan, Board of Trustees Secretary